

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting**

**July 1, 2009**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Wednesday, July 1, 2009 at 7:00 p.m. in the Penn Township Municipal Authority Office located at 2595 Route 522, Suite 20, Selinsgrove, PA. Chairman Thomas Ferry presiding.

### **MEMBERS PRESENT:**

Chairman Thomas Ferry, Vice-Chairman Neal Smith, Secretary Gregory Aungst and Assistant Secretary/Treasurer James Newman

*Member(s) Absent:* Treasurer Timothy Laubscher

### **OTHERS PRESENT:**

Solicitor Robert Cravitz, Inspector Pete DeWire and Administrative Secretary Susan Seebold

### **VISITORS PRESENT:**

Ken Wagner and Nichol Reinford of Schaeffer, Eichner and Wagner, LLP, Penn Township Supervisor Fred Ulrich, Penn Township Supervisor William Moyer, Darwin Swope and Glen Swope

### **MINUTES:**

The Authority members reviewed the minutes of the June 4, 2009 PTMA meeting. A motion was made by Assistant Secretary/Treasurer James Newman to approve the minutes from the June 4, 2009 Penn Township Municipal Authority meeting as presented. Secretary Gregory Aungst seconded the motion and unanimously approved.

### **2008 PTMA AUDIT:**

The Authority members and Auditor Ken Wagner of Schaeffer, Eichner and Wagner, LLP reviewed the 2008 PTMA financial statements. After a brief discussion, Assistant Secretary/Treasurer James Newman motioned to approve the Penn Township Municipal Authority Audited Financial Statements for the Year ended December 31, 2008 as presented by Schaeffer, Eichner and Wagner, LLP. Assistant Secretary/Treasurer James Newman further motioned to publish the Penn Township Municipal Authority Concise Financial Statements dated December 31, 2008 in the *Snyder County Times*. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

*(Ken Wagner & Nichol Reinford left the meeting at 7:13 p.m.)*

### **CORRESPONDENCE:**

#### ***Offer to Purchase PTMA Water System – Aqua Pennsylvania:***

The Authority members and Penn Township Supervisors Fred Ulrich and William Moyer reviewed and briefly discussed the June 11, 2009 letter from Keith E. Gabage of Aqua Pennsylvania to the Penn Township Board of Supervisors concerning an offer to purchase the Penn Township Municipal Authority water system. Further discussion was tabled until the Penn Township Board of Supervisors' meeting on Tuesday, July 7, 2009 where the Authority members, Penn Township Supervisors and a representative from Aqua Pennsylvania will meet to discuss Aqua Pennsylvania's Offer to purchase the PTMA water system.

#### ***Public Notification Revisions – Pennsylvania Department of Environmental Protection:***

The Authority members reviewed the June 26, 2009 letter from Lisa Daniels of the Pennsylvania Department of Environmental Protection concerning Public Notification (PN). After a brief discussion, the Authority office was directed to have Operator Scott Sharp review the above-mentioned letter and report his findings to the Authority at the next PTMA meeting.

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting**

**July 1, 2009**

### ***PUBLIC COMMENT:***

#### ***Old Colony Road Sewer – Darwin Swope and Glen Swope:***

Darwin Swope and Glen Swope came before the Authority to request that a gravity sewer main be extended from Meadowview Phase 3 to the three homes located along Old Colony Road. Mr. Darwin Swope reported that he has met with Senator John Gordner and found that there is possible grant money available for this project. However, the aforementioned grant money is a part of the Pennsylvania 2009-2010 Budget, which has not been approved. After a lengthy discussion, Mr. Darwin Swope was asked to submit a copy of his project research and analysis to the Authority for review by the Authority's engineer. Further discussion was tabled until the Authority receives the requested project information from Mr. Darwin Swope and until the Authority has the opportunity to review the above-mentioned project information with their engineer. It shall be noted that this project will not be considered unless grant money is acquired to pay for the entire project.

*(Darwin Swope and Glen Swope left the meeting at 8:07 p.m.)*

### ***EAST SNYDER PARK:***

Inspector Pete DeWire stated that he has nothing new to report on the East Snyder Park. Further discussion was tabled until the next PTMA meeting.

### ***PAWLING STATION BUSINESS PARK:***

The Authority members reviewed the June 22, 2009 letter from Charles Ross of the Susquehanna Industrial Development Corporation concerning the purchase of sewer permits for the 5 lots in the Pawling Station Business Park. After a brief discussion, Chairman Thomas Ferry was asked to contact Mr. Ross and discuss the purchase of the aforementioned sewer permits.

### ***CHAIRMAN'S REPORT By Thomas Ferry:***

#### ***Motion Amendment:***

Chairman Thomas Ferry reported that he and Assistant Secretary/Treasurer James Newman purchased the \$500,000.00 certificate of deposit as directed by the Authority; however, it also included the interest earned from the certificate of deposit that matured on June 10, 2009. After a brief discussion, Secretary Gregory Aungst motioned to amend the June 4, 2009 motion to purchase a \$500,000.00 certificate of deposit from Northumberland National Bank for a 12-month period at the rate of 1.98% with a yield of 2% to purchase a **\$537,285.92** certificate of deposit from Northumberland National Bank for a 12-month period at the rate of 1.98% with a yield of 2%. Vice-Chairman Neal Smith seconded the motion and unanimously approved.

### ***VICE-CHAIRMAN'S REPORT By Neal Smith:***

Vice-Chairman Neal Smith reported that Logan Scholl has volunteered to paint the Penn Township Municipal Authority fire hydrants as part of his Eagle Scout project. It shall be noted that Vice-Chairman Neal Smith will oversee the project.

### ***INSPECTOR'S REPORTS By Pete DeWire:***

Inspector Pete DeWire reported that the installation of two yard hydrants for the purpose of providing water to the PA Department of Agriculture's community garden located on University Avenue has been inspected. Inspector Pete DeWire further reported that he has started the commercial grease trap inspections.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

#### ***Monthly Operating Reports:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting**

**July 1, 2009**

### ***Telemetry Quote:***

The Authority members reviewed the telemetry quote from ICEA Solutions. After a brief discussion, the Authority office was directed to contact Operator Scott Sharp and request that he acquires two additional phone quotes, since the proposed cost of the project exceeded \$3,000.00. Further discussion was tabled until the next PTMA meeting.

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See *Attachment B and C*)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Assistant Secretary/Treasurer James Newman seconded the motion and unanimously approved

### ***ADJOURNMENT:***

With no further business to discuss, Assistant Secretary/Treasurer James Newman motioned to adjourn the July 1, 2009 PTMA meeting at 8:51 p.m. Secretary Gregory Aungst seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***